PURCHASE REQUEST

Entity Name: **CIVIL SERVICE COMMISSION** **Fund Cluster:**

Office/Section : **OFAM**		**PR No.: 2020-08-0467** **Responsibility Center Code :**		**Date:** August 8, 2020	
Stock / Property No.	**Unit**	**Item Description**	**Quantity**	**Unit Cost**	**Total Cost**
1	Unit	Paper Shredder, Heavy Duty, Shred Capacity 20-27	4	15,000.00	60,000.00
		sheets, 60-70 liters waste Volume			
		xxxxxxxxxx-Nothing Follows-xxxxxxxxxx			
				Total	**60,000.00**

Purpose: FOR THE USE OF OFAM

	Requested by:	Approved by:
Signature :		
Printed Name :	**JULIUS B. REMUDARO**	**MARIA VICTORIA M. SALAZAR**
Designation :	Chief, OFAM-PMD	Acting Director IV